

INSTRUCTIONS

How to request a Satisfaction of Judgment

1. Enter the full names of the case parties in the blanks on the form.
2. Enter the case number.
3. Choose and fill out one of the following sections of the form that meets your situation:

Partial Satisfaction – use this section if the debtor has paid you *some* of the judgment amount.

Full Satisfaction – use this section if the debtor has paid you the *full* amount or what you agreed to accept as payment in full.

4. The judgment creditor or creditor's attorney must sign the form before a Notary Public or before a Hennepin County District Court Clerk.
5. **File by mail:**
Send the completed Satisfaction of Judgment form and the \$7.00 filing fee paid by check or money order made payable to "District Court Administrator" to:

Hennepin County District Court
Attn: Judgment Department, MC 332
300 South 6th Street
Hennepin County Government Center
Minneapolis, MN 55487-0332

File in person:

File the completed Satisfaction of Judgment form along with the \$7.00 filing fee at the Civil Intake counter on the Public Service Level (2nd floor) of the Hennepin County Government Center.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

FOURTH JUDICIAL DISTRICT
DISTRICT COURT

SATISFACTION OF JUDGMENT

Plaintiff(s)

vs

Case No. _____

Defendants(s)

PARTIAL SATISFACTION:

I, _____, the undersigned judgment creditor hereby certify that the judgment entered and docketed in the above-named court in the above-entitled action on _____ (date) in favor of _____ and against _____ was **partially satisfied** on _____ (date) in the amount of \$ _____, and the Court Administrator shall record the same.

FULL SATISFACTION:

I, _____, the undersigned judgment creditor hereby certify that the judgment entered and docketed in the above-named court in the above-entitled action on _____, in favor of _____ and against _____ is **fully satisfied** and the Court Administrator shall record the same.

(Signature of Judgment Creditor/Creditor's Attorney)

Sworn and subscribed to before me this

_____ day of _____, 20_____.

Notary/Court Clerk